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| cid:2887E7B4-4235-4453-B7C9-14F4166BF0CB | Longridge Town Council  Council Offices, The Station Building  Berry Lane, Longridge. PR3 3JP  Telephone: **01772 782461**  email: [clerk@longridge-tc.gov.uk](http://h)  website: [www.longridge-tc.gov.uk](http://h) |

**Mission Statement**

Endeavour, through foresight and leadership, to enhance quality of life for Longridge residents and visitors.

Working to enrich facilities and nurture opportunity,

to protect and improve the built and natural environment and promote community pride.

**Minutes of the Longridge Town Council full council meeting held at the Station Buildings, Longridge**

**on Wednesday 10th January 2024 at 7pm.**

**Present:**

Cllr J Rogerson (Mayor) Cllr S Rainford (Deputy Mayor)

Cllr R Beacham Cllr R Ray

Cllr K Spencer Cllr R Walker

Cllr D Jackson

Town Clerk – Gill Mason

**1053/24 Mayor's welcome.**

The Mayor welcomed everyone to the meeting.

**1054/24 To receive apologies.**

Cllr N Stubbs and Cllr L Jameson.

**1055/24 Declarations of interests.**

**1056/24 Public participation.**

**1057/24 Minutes of council meetings.**

To approve as a correct record the minutes of the council meeting held on the 13th December 2023.

**1058/24 Planning & licence applications .**

**3/2023/0952** Cottam House Cottage Writtenstone Lane Longridge PR3 2ZN. Proposed first-floor extension to rear and associated alterations.

**3/2023/0978** **19 and 21 Berry Lane Longridge PR3 3JA.** Proposed alterations to front elevation & new access to first floor flat.

**1059/24 To consider the update on the long term projects.**

AED’s and Boxes, Longridge in Bloom, Christmas Lights, fixed-point photography posts, re-laying of flags around the cenotaph, rejuvenation of Townley Gardens, allotments behind Windsor Avenue.

**1060/24 To consider the renewal of the Scribe accounting package at a cost of £812.16.**

**1061/24 Finance**

**To authorise the following payments:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Payee** | **Description** | **Amount** | **Method** |
| Gill Mason | Clerk’s wages - December | £1494.27 | BACS |
| Rosemary Glen | Cleaning Station Buildings – December | £524.84 | BACS |
| ST Maintenance | Caretaker – December | £182.78 | BACS |
| British Gas | Electricity - December invoice | £303.25 | DD |
| Lentech | Christmas tree and lights erection | £96.00 | BACS |
| Ribble Valley BC | Temporary road closure - Remembrance day | £45.83 | BACS |
| TPCS | Office line forwarding to mobile | £82.50 | BACS |
| Royal British Legion | All poppy wreaths | £200.00 | BACS |
| The Longridge band | Remembrance Sunday | £600.00 | BACS |
| J Kaye | Paper ream purchase reimbursement | £25.99 | BACS |
| Friends of Longridge CH | Donation – to be confirmed | £300.00 | BACS |
| Longridge Band | Donation – to be confirmed | £500.00 | BACS |
| Easy Websites | Monthly payment for hosting | £96.36 | DD |
| NorthWest Traffic Management | Remembrance Day management | £2946.00 | BACS |
| Cathedral Hygiene | Nappy Bin waste disposal | £61.34 | DD |
| Unity Bank | Service charge | £18.00 | At source |
| Water Plus | Water charges | £212.52 | DD |
| Water Plus | Water charges | £82.86 | DD |
| British Gas Business | Gas Charges | £1549.52 | DD |

**Receipts**

|  |  |  |  |
| --- | --- | --- | --- |
| Longridge TC | R Beacham – taxi charge contribution | £15.00 | Cheque |
| RV Conservatives | Wreath contribution | £50.00 | Cheque |
| Station Café | Monthly lease payment | £600.00 | BACS |

**1062/24 To consider the update on the casual vacancy notices.**

**1063/24 To consider the Christmas tree and lights 2023 review and preparation for 2024.**

**1064/24 Reports and correspondence (information only)**

**1065/24 Date and time of the next full council meetings.**

Wednesday 14th February 2024 at 7pm.

Wednesday 13th March 2024 at 7pm.

Wednesday 10th April 2024 at 7pm

Wednesday 8th May 2024 at 7pm.

Wednesday 12th June 2024 at 7pm.

Wednesday 10th July 2024 at 7pm.

August – to be confirmed.

Wednesday 11th September 2024 at 7pm.

Wednesday 9th October 2024 at 7pm.

Wednesday 13th November 2024 at 7pm.

Wednesday 11th December 2024 at 7pm.

The meeting closed at 8.05pm.